

TAAA Volunteer Requirements for Working with Minors

Volunteers (Non-Members) • Revised Concise Version

As a TAAA volunteer working with minors, I agree to:

1. Meet all TAAA qualifications, behavior, and training requirements before participating.
2. Represent TAAA only at sanctioned/approved TAAA events.
3. Never engage in one-on-one interactions with minors. Interactions must occur with other qualified adults present.
4. Respond immediately to suspected abuse or neglect by ensuring the minor is safe, notifying the appropriate event authority, and informing a TAAA supervisor or Board Member. Complete the Incident Information Form within 24 hours and submit it through the TAAA supervisor to the Board.
5. Do not transport minors on behalf of TAAA. Parents, guardians, schools, or responsible agencies must provide transportation; TAAA assumes no transportation responsibility.
6. Follow TAAA requirements for photographs, video, audio, and other images. Obtain required written parental/guardian permission for identifiable images unless the minor is a relative or the face is not identifiable. Use images only for the approved purpose.
7. Communicate with minors only as permitted by TAAA. Parent/guardian and TAAA knowledge and permission are required. Copy the parent/guardian or sponsoring school advisor, preserve communications, and maintain required logs.
8. Clearly communicate TAAA medical policies. Parents/guardians/agencies are responsible for medical and special needs. Call 911 for emergencies. Adults accompanying minors must be able to provide needed care.
9. Avoid physical contact with minors except when urgently necessary for safety. Plan activities to minimize the need for physical assistance; accompanying adults should provide assistance when needed.
10. Protect privacy. Keep adult and minor restroom, changing, dressing, tent, and sleeping areas separated as required, with clear boundaries.
11. Wear appropriate, safe clothing and footwear suitable for the activity, location, and weather.
12. Keep required records of interactions and participation, including dates, times, participants, accompanying TAAA observers, and other information specified by TAAA. Records must be maintained in TAAA files.
13. Archive required permissions, records, and images/documentation with TAAA.
14. When representing TAAA, do not possess, distribute, consume, or use alcohol, marijuana, illegal substances, firearms, fireworks, explosives, pornography, or illegal/offensive materials.
15. Do not engage in illegal activity, bullying, hazing, harassment, or unlawful discrimination.
16. Limit non-present communications with minors. Include a parent/guardian and TAAA member on messages; use speakerphone for calls and identify who is present; do not use personal social-media accounts or private one-on-one messaging. Preserve communications and log the date, time, method, participants, content/purpose, and required recipients.

17. Ensure minor TAAA members have access to TAAA membership benefits while following all youth-protection policies. Consult a TAAA supervisor regarding a minor's membership status and participation.

Volunteer Name (printed): _____

Volunteer Signature: _____

Date Signed: _____ (Must be signed before the event starts.)

