

TAAA Board of Directors Meeting Minutes: Mar 15, 2023

The teleconference Zoom Board meeting was called to order at 7:06 PM, M. Smith, President, presiding. Board members present: D. Smith, Vice President; B. Whitehead, Treasurer; and Members-at-Large, J. Kalas, G. Gomez and D. Rossetter as well as TAAA Members: R. Carne.

Approval of Minutes:

- A motion was made by D. Smith and seconded by B. Whitehead to approve the minutes from the February 8, 2023 Board meeting. There was no discussion and the motion passed 6-0 with one member absent.

President's Report:

- Susan Bailey has been appointed Apparel Coordinator and is working through supplier/ordering issues.
- Standard protocol will now be to order through the on-line catalog.

Treasurers Report:

- A draft 990 has been received from our accountant but will need to be reviewed before being approved in the April Board meeting. The Treasurer will issue the draft to Board members before next Board meeting.
- Reviewed Statement of Financial position including assets, capital expenditures and cash balances. Also, moved \$500-600 of misc donations to the GTTG capital account.
- Net revenue of \$5,500 for the month due to, primarily, star parties and member dues.
- Net profit year to date is ~\$375k due to MOP lease income and GTTG donations.
- MOP revenue needs further research as to whether this should be recorded as restricted or unrestricted.
- Unrestricted cash is ~ \$186k. All other cash and project cash balances were also reviewed.
- A solicitation for input on current budget was sent out as a precursor to development of the new year budget. It is usual for the first draft of new year budget to be tabled in April for further discussion in May.
- It was noted that the recently returned 16" optics should no longer be considered TAAA assets.
- A motion was made by D. Smith to accept the Treasurer's Report which was seconded by D. Rossetter. The motion passed 6-0.

Review of COVID Policy:

- A motion was made by D. Smith to retain existing TAAA COVID policies which was seconded by B. Whitehead. The motion passed 6-0.

Action Item List:

TAAA Board Action Item List as of 03/8/23

Date Entered	Item	Date Completed	Comments
11/9/22	Increase TAAA liability insurance		Barbara expediting estimates from new/existing carriers
11/9/22	Increase TAAA BOD liability insurance		Barbara expediting estimates from new/existing carriers
11/9/22	Implement waivers on member application form		Mae/Barbara/David
11/9/22	Implement waivers for non-members		Mae/Barbara/David
11/9/22	Research interest bearing options for cash balances		Considering use of money funds
11/9/22	Lofquist recognition signage on Ramada		Sign is complete with hanging options under evaluation
11/9/22	Submittal of 990		Draft awaiting review
11/9/22	Volunteer of the Month Award		Award committee is almost complete
1/5/23	Insure all bank/brokerage accounts assigned to current BODs		Barbara working
1/11/23	Develop online donation capability for TIMPA-16		Link needs to be put on TAAA web page
2/8/23	Distribute PayPal and Member Planet fee structure		Barbara to distribute
2/8/23	List of past presidents		Need discussion w/Terri re spouses of past presidents
3/9/23	Access to Minor Policy incident report form		Needs to be in policy section of TAAA web structure
3/9/23	Develop & approve 2024 budget		Input needed to Barbara
3/9/23	Develop TAAA vendor & affiliate listings		

CAC Report:

- The clearing and grading for the MOP and RV Expansion projects are complete with invoices sent to the Treasurer.
- Meetings are going to be held with construction contractor to plan next steps.

TIMPA Report:

- Need new hand controller for Gila Monster but availability appears to be an issue. Doug will work with Ralph to get broken controller to Stellar Vision for an assessment.
- No need for weed control but current rains may change the situation. CAC uses RM43 which is a combined herbicide and pre-emergent.
- Need to weather strip the Gila Monster doors and base.
- Need to evaluate ability to use existing, surplus pier for new 16" scope.
- Proposing to have TIMPA planning meetings on 3rd Thursday of every month. It was noted that TIMPA meetings need to be placed on the TAAA Google calendar.

New Business:

- Drafting a new position description for Apparel Coordinator which will include approved vendor contacts.
- Working to have new position description include vendor for front TAAA license plates.

- D. Smith made a motion to approve the new Apparel Coordinator position description subject to addition of select additional vendor(s). The motion was seconded by B. Whitehead and the motion was approved with a vote of 5-0 with one abstention.
- There was discussion of up to 3 logos that can be used for TAAA apparel. The “official” logo is either the telescope in a circle with notation of “1954” or the “igloo” version. However, more research needs to occur to confirm this as there appears to be confusion as to which logo is the “official” logo.
- It also appears that more enforcement is necessary to insure the agreed “official” logo is being used on our web page, apparel, etc, etc.
- D. Smith sent out the donation disposal policy for review. This policy was based on prior practice of Ed Foley. A motion was made to accept the donation disposal policy by J. Kalas. Motion was seconded by M. Smith and approved by a vote of 6-0.
- The fate of TAAA surplus mirror grinding equipment was discussed. There may be someone who may be interested in the equipment but the condition is question.
- A motion was made by B. Whitehead to accept the slightly modified position description for the Donation Equipment Manager. Motion was seconded by G. Gomez and the motion passed by a vote of 6-0.
- A discussion took place on the need for an approved vendor list. At a minimum, this will insure TAAA will get all discounts that non-profits may be entitled to. It was also suggested that we should also have a list of TAAA affiliations as they could be linked to cost savings opportunities. Input was solicited to insure both lists are as complete as possible. Access to these lists will be controlled.
- A proposal for TIMPA Site Access management was put forward for review and discussion This led to a discussion of potential TIMPA lease modifications pertaining to delayed payments due to delayed lease billings. It was agreed that the proposed policy will be written into the appropriate position description(s) for subsequent approval by the Board.

A motion was put forward by D. Smith to adjourn the meeting which was seconded by D. Rossetter. The motion was approved 6-0 and the Board meeting adjourned at 9:21 pm.