

TAAA Board of Directors Meeting Minutes: Sept 14, 2022

The teleconference Zoom Board meeting was called to order at 6:35 PM, M. Smith, President, presiding. Board members present: D. Smith, Vice President; B. Whitehead, Treasurer; R. Reynolds, Secretary; and Members-at-Large, J. Kalas, G. Gomez and D. Rossetter as well as TAAA Members: J. Knoll, R. Carnes, E. Foley

Approval of Minutes:

- A motion was made by B. Reynolds and seconded by D. Smith to approve the minutes, as amended, for the Aug 10, 2022 regular Board meeting. The motion as passed by a vote of 7-0.

President's Report:

- The IT Committee has been re-established with David Rossetter as Chair. David is seeking looking for volunteers and endorsed the search for a formal, permanent webmaster.
- An awards committee headed by David Rossetter is now responsible for TAAA participation in the asteroid naming program.
- Star party and Stary Messenger activity is picking up.
- We're still looking for tech support for member meetings.
- Roof on TIMPA observatory has been replaced. It looks very good!

Treasurers Report:

- Presented bank reconciliation which drew no questions. MOP needs balances to avoid future service charges.
- Presented Aug 31 balance sheet which showed over \$221k in cash in spite of elevated expenditures on the Learning Center. There were no questions.
- Presented the August 2022 income statement which showed net revenue of over \$25k due, primarily, to GttG donations. Both YTD and monthly budget variances were favorable due to very favorable GttG donations.
- A motion was made by R. Reynolds to offer campground naming rights to Ladd Lindsey due to his \$34k donation. Motion was seconded by D. Smith and passed by a vote of 7-0.
- A motion was made by D. Smith to accept the Treasurer's Report which was seconded by R. Reynolds. The motion passed 7-0.

COVID Policy:

- There were no COVID issues or COVID policy changes were identified for discussion.

Review of TAAA Insurance coverage:

- It was noted that the Directors and Officers and the General Commercial General Liability coverage \$1 million.

- It was noted that the medical coverage seemed too low and Barbara agreed to research.
- A summary of organizations that have requested assignment of coverage was presented.
- It was suggested that TAAA implement policy where CAC/TIMPA request liability waivers from visitors to site. It was agreed that more research needs to be done on TAAA use of waivers. The Boy Scout waiver policy was noted as a possible example.
- Commercial property coverage was then reviewed and discussed. The 9” refractor and the upcoming MOP structures need to be added to the policy. The values and estimated completion dates of 6 MOP observatories were provided and updated.
- Questions were asked about coverage for other CAC storage containers and member equipment either stored or in use at CAC. Barbara to research coverage of member equipment used or stored at CAC or TIMPA. Research should include whether member use of own equipment impacts assignment of liability.
- A question was asked about TIMPA liability and equipment coverages as well as coverage for the CAC ramada and bathrooms. More research was requested including assignments of TIMPA coverage to City of Tucson.
- A request was made to have Barbara provide a follow up report including answers to the above questions.
- A second was provided by J. Kalas. As a result of Board discussion, Bob Reynolds modified his motion to accept Doug’s proposed donation policy with an amendment to subject unconditional cash donations greater than \$1k to Board rejection with 30 days of acceptance by the Treasurer. The amended motion was seconded by D. Rossetter. The amended motion was accepted by a vote of 7-0.

MOP Lease Approvals:

- John Kalas was removed from the Zoom session due to a conflict of interest as proposed lessee in the MOP.
- A motion was made by B. Reynolds to approve the MOP leases signed by the Lessees, John Kalas, Ladd Lindsey, Ray Souter, C. Good/D. Reed and Chris Fuld. The motion included the approval of a future standard lease signed by Joshua Koplík but not yet received. The motion was seconded by B. Whitehead. There were no questions and the motion passed 6-0.
- A conversation then occurred over the administrative procedures to execute and record the leases as well as process the lessee checks. Mae will pick up the leases and checks from Ed and process them.

GttG Financial Update:

- Reviewed status of donations, expenditures and work items needed further Board approvals.
- A motion was put forward by B. Reynolds and seconded by B. Whitehead to approve the following items for completion:

Items to be Funded from Available Funds		Board Approval
Beds & Mattresses	\$6,000	Recommend approval now
Security Shutters	\$10,932	Recommend approval now
Security Cameras	\$3,000	Recommend approval now
Signage	\$5,000	Recommend approval now
Contingency	\$10,000	Recommend approval now
Total	\$34,932	

- There were no questions and the motion was approved 7-0.

CAC Planning/Ops Report:

- Need member assistance for maintenance day in October. Weed growth has been aggressive. Jim requested authorization to use club funds to buy lunch for the maintenance volunteers.
- A motion was put forward by B. Reynolds and seconded by B. Whitehead to authorize \$100 for lunches for volunteers. Motion passed 7-0.

Other Business:

- A suggestion was made to discuss/approve standard letterhead formats at the next Board meeting. It was also suggested that the next Board meeting include discussion/approval of the Donation Mgr position description.

A motion was put forward to adjourn the meeting by D. Rossetter which was seconded by D. Smith. The motion was approved 7-0 and the Board meeting **adjourned @ 9:11pm.**