

TAAA Board of Directors Meeting Minutes: Dec 12, 2022

The teleconference Zoom Board meeting was called to order at 6:35 PM, M. Smith, President, presiding. Board members present: D. Smith, Vice President; B. Whitehead, Treasurer; B. Reynolds, Secretary and Members-at-Large, J. Kalas, D. Rossetter and G. Gomez as well as TAAA Members: J. Knoll and Ross Carnes.

Change to Agenda:

- A motion was made by B. Reynolds to add an agenda item to New Business to address a Service Award. The motion was seconded by J. Kalas. The motion passed with a vote of 7-0.

Approval of Minutes:

- The minutes from the November meeting were not sent out and will be submitted for approval in the January, 2023 Board meeting.

Action Item List as of 12/14/22:

Date Entered	Item	Date Completed	Comments
11/9/22	Develop & Implement CAC and TIMPA Snake Bite Protocols		Doug and Jim working
11/9/22	Increase TAAA liability insurance		Addressed in Exec Session
11/9/22	Increase TAAA BOD liability insurance		Addressed in Exec Session
11/9/22	TAAA home page link to member application dead		David working
11/9/22	TAAA member application on web needs prices updated		David working
11/9/22	Implement waivers on member application form		Mae/Barbara/David
11/9/22	Implement waivers for non-members		Mae/Barbara/David
11/9/22	Research interest bearing options for cash balances		Barbara to meet w/Chase Bank
11/9/22	Lofquist recognition signage on Ramada		Assigned to Signage Committee
11/9/22	Submittal of 990		New filing date is May 15, 2023 per Barbara
11/9/22	TAAA policies to be updated for forward billing		Barbara to forward draft language to Doug
11/9/22	Establish separate account for CAC maintenance equip	11/30/22	Complete for EV1, EV2, CAC equip, RV exp, MOP, TIMPA 16"
11/9/22	Volunteer of the Month Award		David to kick off effort

President's Report:

- Progress on TAAA liability insurance issues has been hampered by constant changes in servicing agent/agency. As a result, we are looking for a new insurance agent who can give us better service.

- Member meeting sound issues are being actively worked with Tom Flemming of UofA. Hopefully, this will eliminate future problems as well as the implementation of a quiet period at the start of each meeting to control room noise.
- Grand Canyon Star Party is coming in June 10-17 and planning has begun. Leadership of the event has changed as Jim O'Conner has resigned and has been replaced by Jim Knoll.
- Going forward, the plan is to incorporate a review of outstanding Board action items into every Board meeting.
- There have been several meetings on the TIMPA 16" installation and good progress is being made. Shipping logistics are being worked as is TIMPA site planning. Due to increases in Dec shipping costs, shipment will occur in early 2023. No project budget is available yet but it is being actively worked along with facility/electrical designs. There may also be issues that need to be worked with the City and/or TIMPA site management and/or permitting. We expect monthly project updates at subsequent Board meetings.
- Doug requested assistance in getting a TIMPA key. Mae suggested that the TIMPA group controls access to the keys and suggested that he contact Gus/Ralph/Ben/John Mead.

Treasurers Report:

- Reviewed bank reconciliation inclusive of new accounts for EV Charging, MOP, the TIMPA 16" and CAC storage/tractor. Need to add additional account for RV expansion.
- Negative balance for EV projects will turn positive with donations received in December.
- Reviewed Statement of Financial Position. Not much activity and no questions.
- Reviewed Income Statement. Usual income and expenses were presented including approximately \$2,500 in star party revenues.
- Reviewed actual vs budget. Continued to show significant positive variance in revenue due to donations for the Learning Center. However, we have yet to receive contractor change orders for the Learning Center so we should expect more CAC related expenses.
- A motion was made by D. Smith to accept the Treasurer's Report which was seconded by R. Reynolds. The motion passed 7-0.

Review of COVID Policy:

- Even though the state of Arizona is experiencing increased level of viral infections, the issue of making changes to masking policy was discussed. It was decided that masks would be encouraged but not required for in person events. It was also suggested that TAAA supply masks and hand sanitizers at.

Dark Sky Sites: CAC Planning/Ops Report

- Started with a summary of GTTG financial status. Exclusive of EV related items, total funding raised is ~\$517,000 and \$184k of funding left in the bank or committed.
- The forecast of remaining expenses, including \$16k of contingency, is ~\$199k. This implies that if none of the contingency is ultimately utilized, the GTTG is fully funded.
- However, we have yet to receive any of the expected change orders from Tres Casas nor have the final estimated costs for a variety of items been realized. Therefore, it is

reasonable to assume that additional funds will be needed in 2023 but the exact amounts will not become clear until later in 2023.

- Upgraded internet service has been planned out and purchasing of remaining new required hardware is underway.
- EV outlets(2) on new buildings are complete and bidding for EV charging stations(4) in the parking area is underway.
- Currently expect buildings to be essentially complete by end of Dec so planning for member effort to paint interior underway.
- Several fee bearing star parties are expected which could bring in approximately \$1k.
- Planning for elevation measurements underway which need to be completed before gravel is placed on the easement road.
- The county permits for the MOP and the RV expansion projects have been received. This allows progress to occur on staking and clearing of the project areas. It is expected that we will use a new excavation contractor. It is not anticipated that clearing will start before the end of 2022.
- Update provided on the MOP, RV and EV projects. All are in active planning phase including applications for county permits and contractor coordination.
- The signage committee has produced mockups of signage for all the new buildings. It is expected that the signs will be complete in January.

Other Business:

- A motion was put forward by Doug Smith to require the NVRC to come up with a new term limit proposal by July, 2023. Motion was seconded by B. Whitehead. The motion passed by a vote of 7-0. Doug will communicate requirement to NVRC.
- J. Kalas nominated Joe Jacoby for a TAAA Service Award based on his years of service and dedication to historical CAC development, maintenance and training activities. Motion was seconded by R. Reynolds. Motion was passed by a vote of 7-0. John will purchase award and there will be an attempt to award to Joe in person and as a surprise.

A motion was put forward by R. Reynolds to adjourn the meeting which was seconded by J. Kalas. The motion was approved 7-0 and the Board meeting adjourned at 8:31 pm.