



TUCSON AMATEUR ASTRONOMY ASSOCIATION DONATED EQUIPMENT DISPOSAL POLICY

The Tucson Amateur Astronomy Association, a not-for-profit organization established for the benefit of its members and the local community in the interest of sharing greater knowledge and understanding of astronomy.

The purpose of the policy is to obtain equipment for use by TAAA at its sites or in its programs; to provide TAAA members equipment at a reasonable price; raise revenue for TAAA, and promote community and member goodwill.

The Donated Equipment Manager will dispose of donated equipment according to the following guidelines and schedule.

1. Donated equipment shall be retained and stored from acceptance of the donation until disposal.
2. All reasonable attempts shall be made to place the donated equipment within the TAAA structure.
3. These attempts shall include, but are not limited to: assignment for use at the CAC or TIMPA dark sites, assignment to the Loaner Pool, retaining for future use as a raffle prize, etc.
4. If no TAAA Leader expresses an interest in the donated equipment within a reasonable time then the equipment shall be placed for sale.
5. The donated equipment will first be offered for sale to members at the reduced price of 80% of used retail for a period of 3 calendar months as determined by listing in the monthly bulletin for 3 consecutive issues. The 3 month clock starts when the first bulletin issue is sent to the membership and expires one calendar month after the 3rd listing was sent out to the membership.
6. If at the end this member offer period the donated equipment has still not been sold, the donated equipment will be offered for sale to the general public at the established used retail price. This listing may be continued for as long as the Donation Equipment Manager thinks is appropriate.
7. Disposal of Donated Equipment with an estimated used retail value greater than \$5000 must be approved by the Board of Directors in writing.
8. Donated equipment may be discarded if the Donation Equipment Manager has exhausted all other avenues of disposal and has reasonably concluded the equipment has no value to TAAA. TAAA strives to have no inventory of equipment that is not held by TAAA for specific use by its dark sites, Leader programs or for immediate sale.
9. The treasurer shall be notified of the disposal of any donated equipment.