

TAAA Board of Directors Open Meeting Minutes: Jan 10, 2024

The teleconference Zoom Board open meeting was called to order at 6:35PM, M. Smith, President, presiding. Board members present: E. Foley, Vice President; B. Whitehead, Treasurer; B. Reynolds, Secretary and Members-at-Large D. Rossetter, Suzanne Bailey. Members attending included: Jim Knoll, Ben Bailey, John Mead, Ross Carnes

Approval of Minutes:

- A motion was made by E. Foley to approve the minutes from the Dec 12, 2023 meeting. The motion was seconded by S. Bailey and subsequently approved by a vote of 5-0 with one abstention.

Presidents Report:

- A reminder was given that all annual reports for 2023 are now due.
- A thank you was given to the Education Committee at CAC for the upcoming high school overnight Astro Camp event.
- A thank you also went out to the Minor Policy Committee which expedited support of the above event.

Treasurers Report

- The Statement of Financial Position was reviewed first. Cash on hand was approximately \$223,000. Of this approximately \$97k is invested with approximately additional \$70k to be invested in January. Assets increased to \$1,442,000.
- The Income Statement showed net revenue of approximately \$58,000 for the month and \$143k YTD with a gross profit of \$165k.
- Budget review continued to show favorable trends for both month and YTD. Gross profit is approximately 250% of budget due to higher than anticipated donations. It was noted the delayed Member Planet payments are scheduled to be received within the next day or two.
- A review of the detail behind the PayPal YTD revenue of \$13,800 was presented. It was noted that this was not representative of forward revenue as it includes periods when the new facilities were not yet in service.
- It was noted that the monthly CAC electric expense is now approaching \$850.
- A motion was made by R. Reynolds to approve the Treasurers Reports for the financial months of November. The motion was seconded by E. Foley and passed by a vote of 6-0.

Review of Old Business

TAAA Board Action Item List as of 1/10/24

Date Entered	Item	Date Completed	Comments
3/9/23	Develop TAAA vendor & affiliate listings	Long Term	Mae/Barbara to resume after completion of 990
6/6/23	Close out & transfer safe deposit box		Safe deposit box contents retrieved. Kalas/Mae working new options.
6/21/23	Resolution TAAA/TIMPA relationship		Ben Bailey has submitted TAAA draft agreement for TIMPA review
9/13/23	Implement Member Planet data base recommendations		David and Dan
10/11/23	Membership communication changes		Led by S. Bailey exit questionnaire & member satisfaction survey
10/11/23	Investigate alternatives to Membership Planet		David Rossetter to start with looking at Club Express
10/11/23	Strategic Planning Effort		Need to screen candidates for attending effort
11/8/23	Insurance for 32" telescope		Barbara to check with insurance underwriter
11/8/23	Sale of Ash Dome	1/10/24	Inventory completed and missing parts identified
11/8/23	MOP Acceptance documents executed	12/7/23	Final documents forwarded to Barbara
11/8/23	Status of Member Planet payments	1/10/24	All past due amounts received
12/12/23	32" Funding	1/10/24	Funding target met
12/12/23	Listing of Member Benefits	1/10/24	Potentially revisit at later date
8/9/23	Membership questions to be submitted to D. Rossetter	1/10/24	
1/10/24	Venue for Strategic Planning session		Ward 6?
1/10/24	Evaluation of FBI screening reqmt for background checks		Need recommendation from Minor Policy Committee
1/10/24	1099's need to be issued by 1/31/24		
1/10/24	Status of Member Planet replacement study		
1/10/24	Can we cancel April Member mtg?		Need research on need for candidate/election announcements

CAC Reports:

- Jim Knoll reviewed CAC revenue for 2023. Revenue is up in the last half of the year as new facilities were opened.
- Jim Knoll then reviewed the breakdown of the \$6,804 of the 2023 CAC electric costs by meter. It was interesting to note that winter heating costs were greater than summer cooling costs. Merits of an internet thermostat for the RMO were highlighted. In addition,

it was noted that due to demand charges, it is much more cost effective for EV's to charge at the dorm/classroom than the new, dedicated chargers west of the ramada.

- Ed Foley asked for comments on the plan for the upcoming Astronomy Camp. No substantive comments were forthcoming and the commentary was complementary of the plan. This is the first of, potentially, several camps that may utilize the newly opened facilities. Ed Foley then made a motion to accept the event plan for the event. The motion was seconded by Mae Smith and passed by a vote of 6-0.
- A design requirements document for the 32" telescope enclosure is complete and a structural engineer is now completing design documents. Planning for permits and construction continues and this process will ultimately be used to validate initial cost estimates and funding.

TIMPA Update:

- Ben Bailey gave the TAAA draft TIMPA Use Agreement to TIMPA Board President for TIMPA approval. We will likely hear back from them sometime in February.
- A key card inventory has been completed. As a result, we will get the defective cards replaced as well as contact current holders for possible card returns. We may also purchase some additional, new cards.
- It was agreed that there should be a policy regarding card management which includes a return procedure.
- The 14" telescope is back in operation and has its corrector plate cleaned. However, rodent control is still a challenge.
- Site usage and programs are improving and expected to increase with the installation of the 16".
- The 16" project has two installation contractor bids and a 3rd is being sought. All bids, so far, are within budget.

Proposed TAA Strategic Planning Initiative

- Suzanne gave a presentation on the planning for the upcoming strategic planning effort.
- All non-Board were asked to leave the zoom session as several of them were candidate attendees.
- Suzanne offered to pay \$390 for the 2nd day of the contract facilitation.
- First item was to establish a date for the event. After some discussion, it was decided to shoot for Feb 25 and 26. Bob Reynolds then made a motion that we would hold the strategic planning session on Feb 25 and 26, from 9-3:30 with TAAA paying for all consultant charges. It was seconded by S. Bailey. The motion passed by a vote of 6-0.
- It was also agreed to see if we can reserve the Ward 6 facility. If dates need to change it will be handled over email.
- Attendees will include all 7 Board members. Bob will see if he can attend in person.
- Consultant recommended 12-14 participants.
- Ten candidates put forward for the additional 7 participants were Jim Knoll, Doug Smith, Larry Stepp, Terri Lapin, Bernie Stinger, Connor Justice, Ben Bailey, John Mead, Susan O'Connor and Tim Hunter. An informal vote was held to determine which 3 people would be designated as backups. The votes were as follows:

- Smith 3
- Hunter 3
- Stepp 2
- Justice 3
- O'Connor 3
- Bailey 2
- Stinger 2
- Another vote was then held to determine which one of the 4 proposed alternates with 3 votes would be elevated to become the 7th participant. That vote was as follows:
 - Hunter 4
 - O'Connor 2
- Therefore, the 3 backups will be Doug Smith, Connor Justice, and Susan O'Connor.

Member Planet

- David Rossetter's Member Planet update will be rescheduled to next Board meeting.

Minor Policy Update

- Seventy participants attended the Minor Policy training update. All participants in the upcoming CAC Astro camp have been cleared.
- However, the FBI check will not be required for the CAC Astro camp.
- A motion was made by B. Reynolds to following existing Minor Policy for the CAC Astro Camp with the exception of the requirement for FBI background checks. It was seconded by M. Smith. The motion passed 6-0.
- A request was made of the Minor Policy Committee to advise the Board on whether to continue the policy of requiring FBI background checks.

Member Meeting Schedule

- A motion was made by B. Reynolds to cancel the April member and Board meetings. It was seconded by S. Bailey. The motion passed 6-0.
- The room used for member meeting is not available in May. As a result, a motion was made by M. Smith to hold the general meeting by zoom only. The motions was seconded by E. Foley and passed by a vote of 6-0.
- Due to an early start of the GCSP, a motion was made to move the General Meeting from June 7 to June 14. However, it was suggested that we first look into ways to hold the General Meeting from the Grand Canyon before voting.
- A discussion occurred about whether by-laws require an April meeting to announce candidates for upcoming Board election. It was agreed we will do more research and address topic at the next Board meeting.

A motion was put forward by M. Smith to adjourn the meeting which was seconded by S. Bailey. The motion was approved 6-0 and the Board meeting adjourned at 9:06 pm.