

## **TAAA Board of Directors Open Meeting Minutes: Feb 14, 2024**

The teleconference Zoom Board open meeting was called to order at 6:32PM, M. Smith, President, presiding. Board members present: E. Foley, Vice President; B. Whitehead, Treasurer; B. Reynolds, Secretary and Members-at-Large D. Rossetter, Suzanne Bailey, John Kalas(at a later time). Members attending included: Jim Knoll.

### **Approval of Minutes:**

- A motion was made by S. Bailey to approve the minutes from the Jan 10, 2024 meeting. The motion was seconded by E. Foley and subsequently approved by a vote of 6-0.

### **Presidents Report:**

- A lot of activity underway at CAC, TIMPA and the club in general. It appears that some of dissatisfaction with the country wide issues in general is spilling over to some member issues. Some dissatisfaction has been expressed about approved/proposed changes to some TAAA meeting schedules.

### **Treasurers Report**

- The Statement of Financial Position was reviewed first. Cash on hand was approximately \$239,000. All cash has been consolidated into Fidelity with \$219k in money market accounts. Assets increased to approximately \$1,458,000.
- The Income Statement showed net revenue of approximately \$19,000 for the month and \$163k YTD with a gross profit of \$185k.
- Budget review continued to show favorable trends for both month and YTD. Gross profit is approximately 260% of budget due to higher than anticipated donations. It was noted the previously delayed Member Planet payments are now current.
- The CAC operations and star party accounts need further review as one is over budget while the other related account is under budget.
- Suzanne will reconcile apparel cash with related account balance.
- A motion was made by E. Foley to approve the Treasurers Reports for the financial months of January. The motion was seconded by S. Bailey and passed by a vote of 7-0.

## Review of Old Business

### TAAA Board Action Item List as of 2/14/24

Date		Date	
Entered	Item	Completed	Comments
3/9/23	Develop TAAA vendor & affiliate listings	Long Term	Mae/Barbara to resume after completion of 990
6/6/23	Close out & transfer safe deposit box		Kalas and Smith are working on new fire proof storage options that will fit into existing filing cabinets. Also need to work with Suzanne to see her choice of Amazon fireproof safe options.
6/21/23	Resolution TAAA/TIMPA relationship		Ben Bailey waiting on TIMPA input to TAAA draft agreement
9/13/23	Implement Member Planet data base recommendations		
10/11/23	Membership communication changes		Led by S. Bailey exit questionnaire & member satisfaction survey
10/11/23	Investigate alternatives to Membership Planet		D. Rossetter & E. Foley to provide migration recommendation to the Board.
10/11/23	Strategic Planning Effort	2/22/24	
11/8/23	Insurance for 32" telescope		Barbara to check with insurance underwriter
1/10/24	Venue for Strategic Planning session	2/14/24	Ward 6
1/10/24	Evaluation of FBI screening rqmt for background checks	2/14/24	Minor Policy Committee recommend deletion of FBI screening. Motion was made to modify policy accordingly and was seconded. The motion passed by a vote of 7-0.
1/10/24	1099's need to be issued by 1/31/24	2/14/24	
1/10/24	Status of Member Planet replacement study		Member Planet payments are now current
1/10/24	Can we cancel April Member mtg?	2/14/24	Meeting cancelled due to member focus on upcoming eclipse
1/10/24	Status of holding June member meeting at GCSP	2/14/24	Recommendation is not hold mtg at GCSP & either delay or cancel June general membership meeting. A motion was then made to delay the June general membership meeting to June 14 and hold online only. The motion was passed by a vote of 5-0 with 2 abstentions.
2/14/24	TIMPA team to report on conversations with TIMPA regarding key card protocols and administration		Focus should be on how TIMPA handles lost cards and if TAAA's loss of 10-15 cards is an issue. Also, there needs to be clarity on whether all cards are alike or are all the same.
2/14/24	Status on sewer issues at CAC		

### CAC Reports:

- Jim Knoll noted that there are recurring sewer blockage issues for the new dorm/classroom facility. Next step will be to video the sewer line to see the source of the issues. Assessment costs are expected to be covered by current CAC operating accounts.

- One blockage affected both facilities but last instance only affected the Mooney classroom building. It is likely that cleanout access points will need to be added and the bees wax toilet base seals will need replacing.
- CAC facilities will be closed until the sewer problems are fixed.
- John Kalas reported that dew collection issues have caused some leaks in the member observatories with some damage to electrical items. However, John installed corrective gutters on the south edges of all roofs to redirect moisture to outside of units.
- Ed Foley reported a successful astronomy camp with 21 guests for one night. Feedback was very positive with a return event already being planned. However, future events will be limited to 17 participants to fit facility capacity.
- The 32" is funded and we are awaiting design drawings from draftsman. Next step will be red lining drawings and permit applications.
- Insurance for new tractor is still being investigated and awaiting underwriter input.

### **TIMPA Reports:**

- Ben Bailey is still awaiting TIMPA input on TAAA draft lease agreement.
- It appears that we will need to purchase 10 replacement key cards. There was a lot of discussion about historical and current key card administration but no decisions were made or motions made. However, it was clear that TAAA needs much more information about the key card design and administration process.
- The 16" project has three installation contractor bids and a 4th is being sought. All bids, so far, are within budget.

### **TAA Strategic Planning Initiative:**

- Planning with the event facilitator are continuing to finalize plans for the upcoming strategic planning event. Venue has been set to be Ward 6.
- Suzanne summarized the response rates for the recent member survey. Of the 557 emails, there were of 124 responses which was considered very good. Plans were then set to have a separate meeting with strategic planning attendees on 2/20 to take a deeper dive into the survey results prior to the strategic planning review session. It was also agreed that the survey results will be sent by 2/17 to all participants in the strategic planning session.

### **Election Update**

- Peter Hermes gave an update on upcoming election. Only one open position, Treasurer, is seeking a new candidate. Eleven candidates were screened. Some were eliminated as they were out of state, some had not been members a year, leaving 3 people being solicited.
- Peter sought help from the webmaster to post needed candidate and voting information. After some discussion, it was decided to use email notifications to all the members in the Member Planet database.
- It was also decided to reconsider out of state candidates if the need becomes critical. Two of the out of state candidates sounded particularly qualified.
- It was noted that active dialog with potential treasurer candidates will likely be required.

## Member Planet Update

- David Rossetter gave a very detailed presentation on his review of Member Planet, possible alternatives and pros/cons.
- Overall, if Member Planet did everything it claims to do, it would be acceptable.
- Conversely, the best alternative, Club Express appears to claim the same capability but appears to deliver it. However, Club Express costs \$287/month vs \$300 per year for Member Planet.
- TidyHQ appears to be a more streamlined product that has more limited functionality.
- It was noted there has been quite a bit of negative TAAA member feedback on Member Planet.
- B. Reynolds made a motion to begin planning to move TAAA from Member Planet to Club Express. It was seconded by S. Bailey. Discussion centered on the implied need to move TAAA webpage to Club Express. This would be difficult considering the complexity of the setup functions in Club Express. The possibility of utilizing contractor services to set up Club Express was explored but questions were raised about whether TAAA needs to move its web site to improve the membership experience.
- B. Reynolds withdrew motion on migration to Club Express. S. Bailey then made a motion to table the system selection conversation until after the Strategic Review session. The motion was amended to include recommendations from and D. Rossetter, E. Foley. The amended motion was seconded by S. Bailey. The motion passed 7-0.

A motion was put forward by D. Rossetter to adjourn the meeting which was seconded by S. Bailey. The motion was approved 7-0 and the Board meeting adjourned at 9:06 pm.