

TAAA Board of Directors Open Meeting Minutes: Dec 12, 2023

The teleconference Zoom Board open meeting was called to order at 6:32PM, M. Smith, President, presiding. Board members present: E. Foley, Vice President; B. Whitehead, Treasurer; and Members-at-Large J. Kalas, Suzanne Bailey. Members attending included: Jim Knoll, Ben Bailey, John Mead, Ross Carnes

Approval of Minutes:

- A motion was made by E. Foley to approve the minutes from the Nov 8, 2023 meeting. The motion was seconded by S. Bailey and subsequently approved by a vote of 5-0.

Presidents Report:

- Historical planning and membership survey documents are being circulated for comment. If members have any additional historical planning records they are encouraged to circulate them to the Board.
- A reminder was given that both monthly and annual reports are due from team leaders in December.
- Thanks were given to the Foleys for making their home available for the very successful, annual holiday party.

Treasurers Report:

- The Statement of Financial Position was reviewed first. Cash on hand was approximately \$171,000. Assets reached \$1,383,000 and the MOP costs are now capitalized.
- The Income Statement showed net revenue of approximately \$41,000 for the month. This included \$18k of amortized annualized lease revenue from the MOP.
- Budget review showed favorable trends for the month and YTD. It was noted the delayed Member Planet payments are scheduled to be received within the next day or two.
- A request was made to see the revenue from CAC room and RV space rentals for comparison to CAC operating expenses.
- A request was also made for an analysis of expenses and revenue associated with the bus service hired for the CAC open house.
- A motion was made by E. Foley to accept the Treasurers Reports for the financial months of November. The motion was seconded by J. Kalas and passed by a vote of 5-0.
- The Treasurer then walked the Board thru the 990 that was recently submitted to the IRS. No changes were recommended and the depreciation schedule was discussed in some detail given the large number of items being depreciated. The 990 was approved in the prior Board meeting to facilitate meeting the IRS submittal deadline.

Review of Old Business

TAAA Board Action Item List as of 12/7/23

Date		Date	
Entered	Item	Completed	Comments
3/9/23	Develop TAAA vendor & affiliate listings	Long Term	Mae/Barbara to resume after completion of 990
6/6/23	Close out & transfer safe deposit box		Safe deposit box contents retrieved. Kalas/Mae working new options.
6/21/23	Resolution TAAA/TIMPA relationship		Ben Bailey, John Mead, S. Bailey to draft revised TIMPA agmt for BOD
8/9/23	Membership questions to be submitted to D. Rossetter		
9/13/23	Implement Member Planet data base recommendations		David and Dan
10/11/23	Membership communication changes		Led by S. Bailey exit questionnaire & member satisfaction survey
10/11/23	Investigate alternatives to Membership Planet		David Rossetter to start with looking at Club Express
10/11/23	Strategic Planning Effort		Need to screen candidates for leading effort
11/8/23	Insurance for 32" telescope		Ed to send Arete value documentation to Barbara
11/8/23	Sale of Ash Dome		Inventory completed and missing parts identified
11/8/23	MOP Acceptance documents executed	12/7/23	Final documents forwarded to Barbara
11/8/23	Status of Member Planet payments		Appear to be "in the mail"
12/12/23	32" Funding		\$47,800 raised to date
12/12/23	Listing of Member Benefits		Need to reconcile new benefits with those cited on web page

CAC Reports:

- CAC Director met with a firm building the satellite tracking station near CAC in May thru October 2024. It was agreed that neither the CAC or the new facility should interfere with each other.
- A design requirements document for the 32" telescope enclosure is complete and the services of a structural is now required to generate a completed design. The design documents are required for both permits and contractor bid documents. Ed Foley made a motion to accept the contract for the structural engineer. Suzanne seconded the motion and the motion passed with a vote of 5-0.
- A motion was made by Mae Smith to issue a Power of Attorney for both Ed Foley and Bob Rose for the 32" project. The motion was seconded by John Kalas and passed by a vote of 5-0.

TIMPA Update:

- Ben Bailey gave an update on the draft TIMPA Use Agreement previously circulated to Board members. There was no objection to presenting the draft to TIMPA for their comment.
- The 14" scope is now operational. It was suggested that refresher training occurs for all users.

- Review of key card administration occurred. It was noted that new cards should be obtained from the TIMPA group. It was also suggested that a card could be put in a lock box located at the entry gate.

Proposed TAA Strategic Planning Initiative

- Suzanne gave a detailed presentation on the planning for the upcoming strategic planning effort.
- Suzanne and Mae met with the CFSA sponsored consultant to plan 6 hour session with 14 attendees. The CFSA will pay for 20 hours of the consultant's time with any additional support priced at \$65/hour.
- A membership survey is being prepared as a precursor to the planning event.
- The consultant also suggested a survey for the 14 attendees.
- The 14 attendees need to be selected by Jan 5.
- A summary was put forward of historical backup material from prior TAAA strategic reviews that will be provided to the 14 attendees.
- A brief review of previous planning efforts covering session days/hours, number and type of attendees, and locations.
- Need to ask consultant about zoom participation.
- It was noted that prior planning initiatives never went as far as defining area specific goals.
- Suzanne offered to pay for 6 additional hours of consultants time, if needed or desired by the Board.
- All Board members should forward names for suggested attendees and session planning duration to Suzanne.

Minor Policy

- Given there is a February event at CAC involving minors, a new minor policy training effort will be offered in January. John Mead and Mae will lead effort including necessary background checks.

Member Benefits Listing

- Please provide comments on previously distributed list of benefits. In any event, the list under development needs to be reconciled with the list of benefits already shown on the TAAA web page.

A motion was put forward by E. Foley to adjourn the meeting which was seconded by S. Bailey . The motion was approved 5-0 and the Board meeting adjourned at 8:29 pm.