

## December 2018 Board of Directors Meeting

The Tucson Amateur Astronomy Association held its regular monthly meeting on 12 December 2018 at the UA College of Education Building, Room 312. The meeting was called to order at 6:32 PM. M. Smith, President, Presiding. Board members present: J. Mead, Vice President, M. McDowell, Treasurer, C. Hendricks, Secretary, E. Foley, D. Smith, and B. Wheeler Members-at-Large.

**Member Feedback:** None.

### **General Discussion:**

R. Means desires guidance on what should be done if telescope is loaned to someone and damage is detected upon its return. The person checking out a telescope is required to sign a form saying the borrower is responsible for any damage. One example he cited is a telescope that was returned with three pieces missing, pieces that should have not been removed. Another example is an eye piece that was returned in five pieces. A third situation involves a person who has had a telescope for an extended period. In discussion with the individual, he said that he intended to return the telescope but could not find all the pieces. The question is how these types of issues should be handled.

R. Means will be instructed to remind the person that the receipt they signed at the time of checkout renders them liable for any damage, and the cost of repair.

### **Minutes of 14 November 2018:**

B. Wheeler moved to accept the minutes. M. McDowell seconded. Motion carried.

### **Treasurer's Report:**

D. Smith moved to accept treasurer's report. Seconded by J. Mead. Motion carried.

### **Old Business:**

J. Mead moved to set the price of labels for telescopes at \$2.00. The motion was seconded by E. Foley. Motion carried.

M. Smith will look into scheduling a leader training session in February 2019.

J. Mead reported that the Strategic Planning Group met last night and have received a very generous offer from Dr. Paul Koss to both evaluate our first aid set up and give us advice about

new and improved latest generation of first aid equipment. He also offered to donate an AED and provide us with a lot of good professional advice.

J. Mead has gained some useful information from Dean Kettleon about the background and history of past Star-B-Ques. He wants to coordinate with S. O'Connor given she does the welcome at the meetings and he sees that initial encounter as an important element of social activity. He plans to do an assessment of all of the meetings and activities that we do because he believes that some of them have a social activity element imbedded in them.

### **New Business:**

A request for room reservations has been submitted and all dates (except 13 February) are approved. The February meeting will be held in Room 312, UA College of Education.

The 65<sup>th</sup> Anniversary of TAAA's founding is approaching. We need to decide if we want to do anything in recognition of the anniversary or not. Suggestions included Star-B-Que, a birthday cake at the general membership meeting, do something fun rather than a symposium. It was decided to have a big cake and have someone present a history of the club at the March meeting. Tim Hunter will be asked to present at the 6:30 meeting. E. Foley suggested we call on the past presidents for pictures to be used in Tim's presentation. M. Smith will contact Tim Hunter.

TAAA Administrative Schedule. Leaders should provide a summary report for the year and the President could use these reports to compile the President's Annual Report. M. Smith passed around the current TAAA Administrative Schedule. E Foley suggested asking leaders to present their annual (Calendar year) reports by mid-January, and the President's report can be compiled and presented in February. Future President reports will be presented in February each year.

Several other items, such as tax reports, corporation reports, and other fiscal reports were added to the administrative schedule.

E. Foley moved to give D. Smith discretion to dispose of books in the library as he sees fit for the next three months. Motion seconded by B. Wheeler. Motion carried.

E. Foley moved that we go into Executive Session. Seconded by B. Wheeler.

Adjourned at: 8:11 PM

Chuck Hendricks, Secretary